

From : _____

Date : _____

To,

Sub : Request for NOC for Water / Electrical
connection

Sir,

This is to request you to issue me a NOC to enable me to apply to the concerned
Department for Water / Electrical connection for my House No. _____
situated at _____

I am giving additional information in the following proforma :

1. Name of the applicant _____
2. Age _____
3. Father's / Husband's name _____
4. H. No. & place for which
NOC is required _____
5. Whether the House is
assessed for House tax _____
6. Whether arrears of taxes
have been paid _____
7. License No. & date in
case of new construction _____
8. Remarks _____

I hereby declare that the above information is true to the best of my knowledge and
belief and request you to issue me the required certificate at an early date.

Thanking you,

Yours faithfully,